

PPN 06/21

Carbon Reduction Plan

Supplier name: Ridge and Partners

Publication date: 28th November 2023

COMMITMENT TO ACHIEVING NET ZERO

Ridge is committed to achieving Net Zero emissions by 2050.

BASELINE EMISSIONS FOOTPRINT

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured. Details of our organisation’s baseline emissions can be found below. Ridge plans to re-baseline the 2022 figures below, in early 2024, after having completed a more detailed emissions assessment.

Baseline Year: 2022	
Additional Details relating to the Baseline Emissions calculations.	
We have undertaken a full audit of all our carbon emissions across the business, to cover scope 1 and 2 and a selected number of scope 3 emissions which are relevant to our business operations. With this data, we can set out a pathway to carbon neutrality through effective communication across the business to ensure that we are making the most of our opportunities to reduce our carbon emissions.	
Our scope 3 data cover Employee Commuting, Waste Generated, Business Travel, Up and Downstream Transport & Distribution.	
Baseline year emissions: 2022, January - December	
EMISSIONS	TOTAL (tCO2e)
Scope 1	337
Scope 2	27.9
Scope 3 (Included Sources)	2,933.1 (Employee Commuting, Waste Generated, Business Travel, Up and Downstream Transport & Distribution)
Total Emissions	3,298.05

Current Emissions Reporting for 2022

Reporting Year: 2022, January - December	
EMISSIONS	TOTAL (tCO2e)
Scope 1	337
Scope 2	27.9
Scope 3 (Included Sources)	2,933.1 (Employee Commuting, Waste Generated, Business Travel, Up and Downstream Transport & Distribution)
Total Emissions	3,298.05

Excluded Scope 3 Sources with Reasoning

Scope 3 Source	Materiality and Definition	Reasoning
Upstream Leased Assets	These have a medium materiality and are the emissions from leased (as a lease) assets, such as gas consumption.	These were already incorporated in scope 1 and 2 emissions.
Downstream transportation and distribution	These have little to no materiality and are the distribution of sold products.	Transport of sold products.
Processing of Sold Products	These have little to no materiality and are the processing system of sold products.	Our designs are not included in scope 3 emissions.
Use of Sold Products	These have a very large materiality, and are the emissions generated from the use of sold products.	Our designs are not included in the scope 3 emissions.
End of Life treatment of sold products	These have a very large materiality and are emissions generated when sold products are decommissioned or destroyed.	Our designs are not included in the scope 3 emissions.
Downstream leased assets	These have no materiality and are emissions generated from assets under the company's control.	We have no leased assets as Ridge and Partners aren't landlords.
Franchises	These have no materiality and are emissions generated from other parts of the franchise.	Ridge and Partners are not part of a franchise.
Investments	These have possible materiality and are emissions generated from investments made by the reporting company.	Investments not material.

CARBON REDUCTION PROJECTS

As part of our ongoing ESG Strategy, Ridge is currently undertaking another review of our operations to determine our carbon usage. Ridge are using the 360 Sustainability framework to determine our carbon usage across scope 1, 2 and 3 emissions. We are using this data to develop a carbon reduction plan with target dates to be set with regards to carbon neutrality. As we are experiencing substantial growth and have significant business growth ambitions, we are also considering how this will impact on our targets and are aware that this will have to be taken into consideration when reviewing our progress against targets.

The Ridge 360 sustainability process provides a bespoke framework, which puts carbon reduction at the forefront of our ambitions across a range of sustainability measures, including Materials, Resources and Waste; Biodiversity; Wellbeing; Community; Transport. The key benefit is to deliver a holistic sustainability led solution, rather than delivering sustainability requirements on a single aspect basis. This process ensures that Ridge's ambitions are delivered, and outcomes are robust and reported.

We have undertaken a full audit of all our carbon emissions across the business, to cover scope 1 and 2 and a selected number of scope 3 emissions which are relevant to our business operations. With this data, we can set out a pathway to carbon neutrality through effective communication across the business to ensure that we are making the most of our opportunities to reduce our carbon emissions. We are focused on the following key areas of carbon usage:

- **Buildings** – Our targets are set on reducing the carbon impact of the buildings within which we operate. Where possible we are looking at carbon reduction measures in our offices, with focus on lighting, heating and cooling. We are also looking at behaviour change within the workplace to give our staff the best possible opportunity to reduce their own carbon impacts.
- **Transport** – By far our biggest carbon use is through travel of our staff through both commuting and travelling to client sites. We have undertaken a review of our staff travel habits and will be using this information to provide carbon efficient solutions to travel.

In the future we plan to implement further measures such as:

Improve Usage Information and Monitoring

- It is only possible to provide information on achievement against targets and the success of specific initiatives if we have the correct monitoring and reporting processes in place. This detail will also provide valuable feedback to users about their energy consumption levels.

Behavioural and Cultural Changes

- Targeting of specific behavioural change through campaigns. The provision of additional usage information will allow campaigns to be targeted and allow elements of competition to be included.
- Develop smarter working practices in relation to property use, including those accelerated or begun during the coronavirus pandemic.
- Carry out a programme of behavioural change with staff to reduce travel and energy use.

Improve the Energy Performance of our offices

- Identifying opportunities for efficiencies within our offices – working with landlords to support a positive outcome.
- Implement measures identified in our ESOS report.

Procurement

- As part of our Procurement Strategy, we will analyse our supply chains to identify carbon reduction opportunities and develop an action plan to address carbon reduction. We will engage and encourage suppliers to reduce their carbon footprints through procurement and contract management activity.

Staff commuting

- Implement appropriate actions as a result of Employee Travel Survey results
- Develop a business case for a move to battery Electric vehicles (BEV) for corporate fleet including provision of charge points on corporate sites.
- Review the locations of pool vehicles and booking system.
- We will support and encourage the use of Electric Vehicles (EVs) by installing and maintaining networks charging points at appropriate offices.
- We will encourage staff to walk and cycle where appropriate by providing the appropriate facilities which can facilitate this, such as, and not limited to, facilitating a Cycle to Work scheme.
- We will investigate options to support staff in using public transport, such as, and not limited to, providing funding for public transport passes (e.g., Railcards).

DECLARATION AND SIGN OFF

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standards for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard 3.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



..... Date: 28th November 2023

Phil Baker, Partner at Ridge and Partners

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>